Keystone Conference
2025 Fall Budget Meeting
Standing Rules

Quorum

- As defined in the bylaws, at any Annual or Special Meeting of the Conference, authorized ministers and/or lay delegates holding membership in 30% of the Local Churches with standing in an Association of the Conference constitutes a quorum.
- At all Conference Meetings, in addition to its ministers, each Local Church with up to 100 members shall be entitled to be represented by two lay delegates. Each Local Church with between 101 and 300 members shall be entitled to three lay delegates. Each Local Church with between 301 and 500 members shall be entitled to four lay delegates, and each Local Church with more than 500 members shall be entitled to be represented by five lay delegates. Membership is based on the Yearbook most recently published prior to the date of the call of the meeting. All Local Churches are entitled to an additional lay delegate if one is a youth/young adult (14 to 17 years), who has voice but no vote. Each Local Church should choose alternate delegates who shall serve in case its delegates are unable to attend.
- Visitors are welcome.
- The lay members of the Conference Board shall be members ex officio of the Conference with vote.
- A quorum will be determined and announced as scheduled in the agenda.

Recognition to Speak

- All persons in attendance may be granted the right of voice at the meeting.
- Only delegates may vote and make motions.
- Those wishing to speak on zoom must use the "Raise Hand" tab in order to be recognized by the Chair.

Motions

- Motions must have a second (unless presented by a committee or the Board of Directors) before discussion may begin.
- Motions must be provided in writing and re-stated by the Chair prior to voting.
- No other items, other than those on the adopted agenda, will be entertained at this meeting.

Voting Procedures

- Voting delegates attending via zoom should use individual devices for voting/polling purposes.
- Multiple delegates logged in on one device will be placed in a breakout room for their votes to be tabulated.
- Only after votes from breakout rooms are tabulated and added to the electronic vote, will the results be announced.
- A simple majority (50% + 1) is required for a motion to pass unless otherwise specified.
- There will be no proxy votes at this meeting.

Time Limits

- Each agenda item will be allotted a maximum amount of time for discussion and voting, unless otherwise extended by a majority vote.

Robert"s.Rules.of.Order?.78th.Edition will apply in all other circumstances outside those named in these standing rules.