

**PSEC Personnel Committee**  
**Report Spring Annual Meeting 2023**

The PSEC Personnel Committee met regularly throughout the year, under the leadership of Rev. Melissa Burkhart, Vice-Moderator of the Conference.

The committee is made up of the following members: Rev. Susan Hanson, Rev. Sara Hertzog, Rev. Ken McDowell, Mrs. Dian Taylor-Pringle, and Ms. Susan Wargo.

We welcomed new committee members: Rev. Susan Hanson and Ms. Susan Wargo. We give thanks for his work on this committee and bless Rev. Jason Stump in his new endeavor with another conference. His departure leaves a place open on this committee.

The work of the Personnel Committee this past year included the following:

- The yearly review of the Clergy Compensation Guidelines.
- Supported conference staff Mrs. Susan Creswell and ACM Rev. Kevin McLemore on the hiring of a conference technical support person.
- Worked with ACM Rev. Kevin McLemore to update covenant to include family insurance compensation.
- Attended staff meetings.
- Review of the staff personnel self-evaluation form for distribution.
- Review of the staff personnel and the setting of their 2023 goals.
- Review of Part-time Conference Staff Vacation policy.

Respectfully submitted,

Rev. Melissa Burkhart  
PSEC Personnel Committee Chairperson