

Guidelines for Groups Meeting in the Church Building

1. Someone in the group must take responsibility for communicating the guidelines to the group members and ensuring that they are followed.
2. Group leader should communicate to the church office when a group is scheduled to meet.
3. Leaders should make sure that the group does not exceed 25 persons.
4. All group meetings are to be held in Miller Hall and members should remain in Miller Hall.
5. Only the entrance to Miller Hall closest to the corner of 25th & Cumberland should be used to enter and exit the building.
6. We ask that all group members please wear face coverings.
7. Group members should maintain a 6-foot physical distancing from each other.
8. Hand sanitizer should be used by all members before and after the meeting.
9. Group members should bring their own beverage and food, if desired.
10. The church kitchen should not be used.
11. Only the Unisex bathroom in Miller Hall should be used.
12. Leaders should make a list of all attendees and turn it into the church office in case an attendee becomes ill and others in the group need to be notified.
13. Tables, chairs, bathroom, and anything else used should be cleaned prior to and following the meeting. The church will provide sanitizing spray for church groups only. Non-church groups should bring their own.
14. Door handles, push bars, and light switches should be cleaned.
15. Any trash should be put into a clean bag and deposited in the trash containers in the hallway outside the stage area of Miller Hall.
16. Air conditioning cannot be used. Windows may be opened.
17. Those feeling ill should not attend the meeting.

I have read, understand, will inform the members of my group, and will ensure that these guidelines are followed.

Group Leader