

**IMPORTANT REGISTRATION INFORMATION**  
**PLEASE READ THIS DOCUMENT PRIOR TO REGISTERING**

**PSEC ANNUAL MEETING, 2018**  
**June 1-3, 2018**  
**West Chester University of Pennsylvania**  
**700 S. High Street**  
**West Chester, PA 19382**

**Registration Dates**

Early Bird: Through March 31 (at a reduced rate)

On Time: April 1 – May 16

**Registration is available at: [psec2018annual.eventbrite.com](http://psec2018annual.eventbrite.com)**

**LODGING:** Please note that all participants lodging at the University must be registered. All weekend tickets are based on double occupancy which includes rooms with two twin beds and a bathroom or shared bathroom; some are clustered in Suites. Single occupancy rooms are available; choose your main ticket **AND** the single room add-on to upgrade to single occupancy. Linens, bath towels/wash cloths, blankets and pillows are supplied by the University.

**MEALS:** Meals will be held in the University Dining Hall.

**REC CENTER:** Use of the University's Recreation center may be purchased by using the Rec Center add-on.

**SUNDAY CELEBRATION WORSHIP:** Entire congregations who wish to participate in Sunday Worship please register using tickets #16 (service) and #17 (if staying for lunch).

**TICKET TYPE:** Please read descriptions fully before registering to assure you register using the correct ticket.

*There are three categories of tickets:*

- 1) Weekend Tickets – we hope that everyone will take advantage of the package pricing to enjoy a full weekend of meeting activities.
- 2) Commuter Tickets – for those who will be participating in the full weekend or selected days of the meeting but not lodging at the University.
- 3) Other Tickets – we have provided tickets for individuals, youth, children and Sunday only.

## **WEEKEND TICKETS**

### **1-Adult-Weekend (\$220.00)** (\$195 if purchased by 3/31/18)

For use by all adult participants (Ordained, Commissioned, Licensed, and Adult delegates and Visitors age 19+) attending the entire weekend. Includes registration, lodging (double occupancy) on Friday and Saturday, three meals each on Friday and Saturday and breakfast and lunch on Sunday.

### **2-Anniversary Pastors-Weekend (\$205.00)** (\$180 if purchased by 3/31/18)

For use by Pastors celebrating an Anniversary of Ordination in five year increments and having received an invitation from PSEC. Includes registration, lodging (double occupancy) on Friday and Saturday, three meals each on Friday and Saturday and breakfast and lunch on Sunday.

### **3-Retirees-Weekend (\$205.00)** (\$180 if purchased by 3/31/18)

For use by retired pastors. Includes registration, lodging (double occupancy) on Friday and Saturday, three meals each on Friday and Saturday and breakfast and lunch on Sunday.

### **4-Members in Discernment-Weekend (\$180.00)** (\$155 if purchased by 3/31/18)

For use by Members in Discernment. Includes registration, lodging (double occupancy) on Friday and Saturday, three meals each on Friday and Saturday and breakfast and lunch on Sunday.

### **5-Youth Delegate/Visitor-Weekend (\$100.00)**

For use by youth delegates and youth visitors (11-18 years old). Includes registration, lodging (double occupancy) on Friday and Saturday, three meals each on Friday and Saturday and breakfast and lunch on Sunday.

### **6-Children 2-10 years old –Weekend (75.00)**

For use in registering 2-10 year-old children who will be attending the event. Includes registration, lodging (double occupancy) on Friday and Saturday, three meals each on Friday and Saturday and breakfast and lunch on Sunday. You will have a chance to indicate the need for Childcare later in the registration questions.

## **COMMUTER TICKETS**

### **7-Adult Commuter-Weekend (\$145.00)** (\$120 if purchased by 3/31/18)

This ticket is for anyone (19+ years old) who will be attending all three days of the meeting, but not making use of WCU lodging. This ticket includes registration, 3 meals on both Friday and Saturday, and breakfast and lunch on Sunday.

*(Commuter tickets, continued)*

**8-Youth Delegate/Visitor-Commuter-Weekend (\$75.00)**

For use by youth delegates and youth visitors (11-18 years old) who will be attending all three days of the meeting, but not making use of WCU lodging. Includes registration, three meals each on Friday and Saturday and breakfast and lunch on Sunday.

**9-Children 2-10 years old –Commuter-Weekend (\$40.00)**

For use in registering 2-10 year-old children who will be attending all three days of the meeting, but not making use of WCU lodging. This ticket includes registration, 3 meals on both Friday and Saturday and breakfast and lunch on Sunday. You will have a chance to indicate the need for Childcare in the registration questions.

**10-Commuter –Friday (\$95.00)** (\$85 if purchased by 3/31/18)

This ticket is for anyone (19+ yrs old) who will be attending Friday only and not making use of WCU lodging. This ticket includes registration and breakfast, lunch and dinner on Friday.

**11 – Youth Delegate/Visitor – Commuter Friday (\$40.00)**

This ticket is for youth delegates (13-18 yrs. old) and youth visitors (11-18 yrs. old) who will be attending Friday only and not making use of WCU Lodging. This ticket includes registration and 3 meals on Friday. You will have a chance to indicate the need for Childcare in the registration questions.

**12-Children 2-10 years old –Commuter-Friday (\$20.00)**

For use in registering 2-10 year-old children who will be attending the event on Friday and not making use of WCU lodging. This ticket includes registration and breakfast, lunch and dinner on Friday. You will have a chance to indicate the need for Childcare later in the registration questions.

**13 -Commuter –Saturday (\$95.00)** (\$85 if purchased by 3/31/18)

This ticket is for anyone (19+ yrs old) who will be attending Saturday only and not making use of WCU lodging. This ticket includes registration and breakfast, lunch and dinner on Saturday.

**14 – Youth Delegate/Visitor – Commuter Friday (\$40.00)**

This ticket is for youth delegates and youth visitors (11-18 yrs. old) who will be attending Friday only and not making use of WCU Lodging. This ticket includes registration and 3 meals on Friday. You will have a chance to indicate the need for Childcare in the registration questions.

**15-Children 2-10 years old –Commuter-Saturday (\$20.00)**

For use in registering 2-10 year-old children who will be attending the event on Saturday and not making use of WCU lodging. This ticket includes registration and breakfast, lunch and dinner on Saturday. You will have a chance to indicate the need for Childcare in the registration questions.

## **OTHER TICKETS**

### **16-Sunday Celebration Worship (No cost)**

This ticket is for anyone who is NOT REGISTERED under tickets 1-9 but would like to attend the Sunday Celebration Worship service.

### **17-Sunday Lunch (\$12.00)**

This ticket is for anyone who is NOT REGISTERED under tickets 1-9 but would like to attend the lunch following the Sunday Celebration Worship service.

### **19- Recognition only (No cost-by invitation only)**

This ticket is for only those people who have received an email from the Conference regarding their involvement in a recognition during the Saturday morning celebration service and who will ONLY be attending the Saturday morning celebration.

### **WALK-IN REGISTRATION (per day)**

Lodging will not be available to walk-in registrants.

All attendees 11yrs – 65+ years: \$100.00

Children 2-10 yrs. old: \$30.00

**WORKSHOPS:** Five workshops will be held Saturday from 1:00-3:00 pm. Five workshops will be presented between 3:30 – 5:30 pm. (Four workshops are being offered at both time slots.)

NOTE: The Disability workshop is ONLY offered at 1:00. The workshop with Jeff Chu is ONLY offered at 3:30. PLEASE CHOOSE which workshops you want to attend when you register.

Please refer to the *Workshop Descriptions document* posted with the Spring Meeting materials on the PSEC website to learn more about the workshops and the presenters.

## **ON-LINE REGISTRATION INFORMATION**

A. To register choose ticket type(s)/# of tickets and scroll down to click on the “Order Now” box.

B. Church secretary or other church leader registering all participants from your church: be sure to use each individual’s cell phone and email address as they are required on the registration form. NOTE: Please make sure your participants receive the link to the meeting materials.

C. Anniversary Pastors - Those who are using this ticket selection will have received a communication from the Conference.

D. A **Child Care Medical Release Form** is required for each child in care and is available on the website with the other meeting materials. **Please mail your completed form to: Sue Creswell, 1441 Laura Lane, Pottstown, PA 19464 no later than Friday, May 18th, 2018 or email to [susan@psec.org](mailto:susan@psec.org).**