

Personnel Committee Report

The Personnel Committee completed several projects in 2015/16.

The PSEC Personnel Policy Handbook was updated for the first time in 10 years. It was approved at the April 30, 2016 PSEC Consistory Meeting.

Several significant staff changes have occurred since the beginning of 2016:

1. Rev. Wanda Craner, [Minister for Spiritual Nurture](#), resigned January 2016 after nineteen years on staff to offer her resources of Gestalt Pastoral Care within the UCC, as well as in the wider church.
2. Donna Tomlinson resigned in March 2016 after ten well organized years as [Executive Associate for Ministry and Conference Registrar](#) to take a position at an academic institution.
3. Marge Stadnycki resigned in April 2016 after thirteen years having held several different conference staff positions—most recently as the [Program Associate for Mission and Media Design](#); a passion she pursues now as a private consultant in graphic art and design.

The Conference Personnel Committee took the opportunity to review staff job descriptions in light of the changing needs of our congregations, our Conference mission and vision statement and the 2020 Vision Plan and made position changes to the administrative staff. The Personnel Committee interviewed and hired candidates for these two positions:

Executive Assistant for Conference Communication and the Conference Minister: Sue Creswell was most recently Executive Assistant to a CEO and President of a community bank. Prior to that Sue owned and operated a Title Insurance Company. Sue worships at St. Paul's in Fleetwood where she's serve on the consistory and as church bookkeeper. In her "off" time she volunteers with Optimist International. Sue is married to her husband Jack. She has two grown step children and three grandchildren.

Her primary areas of responsibility include:

- Annual Meeting Planning
- Conference calendar/schedule
- Conference communications
- Conference consistory support
- Conference Minister support
- Event registration and coordination
- Installation/ordination coordination
- Mission/Ministry Teams support

Registrar and Assistant for Search and Call: Brea Rarick she served as the Administrative Assistant and Communication Coordinator for the New York Conference of the United Church of Christ for two years. Prior to that, Brea worked in journalism for several years. She graduated from Cedar Crest College with a degrees in English and Communication and a minor in Religious Studies. Brea is the wife of Rev. Gary Rarick, of Epler's Church UCC in Leesport. They have two children: Connor, 3, and Amelia, 1.

Her primary areas of responsibility include:

- Search and Call support
- Associate Conference Minister support
- Liaison to Church and Ministry Council
- Committee on Ministry support
- Members in Discernment
- Pastoral Excellence program
- Psychological assessments
- Pulpit supply
- Scholarships and grant

Finally, a new, part-time, called position, Associate Conference Minister for Congregational Development, has been created by the Personnel Committee in consultation with the Conference Consistory. The primary goal and purpose of this position is to help congregations increase mission focus, deepen

Christian discipleship and maximize all forms of church growth potential. The discernment and call process for this position will begin in the summer of 2016.

I want to thank all of our staff for their hard work and commitment to the faith and success of our shared ministries and the Personnel Committee members who have generously given of their time to increase and deepen our Conference connections.

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